

TUSAYAN TOWN COUNCIL WORKSHOP

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Thursday, June 21, 2011
5:30 p.m., Zuni Conference Room
Best Western Squire Inn
74 State Route 64, Tusayan Arizona

WORKSHOP MEETING MINUTES

1. Call to Order

Mayor Bryan called the meeting to order at 5:37pm.

2. Roll Call

Council Members present: Mayor Bryan, Councilman Blasi, Councilman Montoya and Councilman Rueter.

Also present: Town Manager Enrique Ochoa and Debra Garver

ITEMS DISCUSSED

3. Workshop and presentation of proposed municipal budget for Tusayan

Mayor Bryan presented the current revenues & expenses. With the addition of the check for the office building that had been approved on 6/15/11 in the amount of \$226,135.39, the balance is \$1,104,864.61. He also mentioned that we had not received the balance of the Sales Tax for the months of May & June and he estimated it to be between \$300,000 to \$400,000. The Mayor indicated that they could project comfortably \$2,300,000 in revenues for 2011-2012.

Expense Changes

Mayor & Counsel – No Changes

Manager/Clerk – No Changes

Legal - The counsel decided to add an additional \$111,000 for a total of \$270,000.

Court – No Changes – verify with the Judge that all numbers were ok. Clarinda Vail stated that the fines don't offset the revenue & it was a large amount spent on Court set up.

Planning & Development - carry over of \$15,000 as all bills have not been received for the Municipal Water and project is not finished – total of \$50,000.

Public Safety - No Changes

Facilities & Grounds - \$60,000 added to pay for balance of office building once project is done. Will leave \$100,000 for site improvements (sidewalks, parking lot, gas line, landscaping, etc)

Parks & Recreation - \$60,000 added - \$10,000 towards the town vehicle & \$50,000 towards project planning. Clarinda Vail thanked the counsel for the additional funds being added to the Parks & Recreation.

Contingency – No Changes

Total increase in Budgeted expenses is \$236,000

Special meeting on June 27, 2011 at 6:00pm to meet guide lines of publishing budget for 2 weeks

4. Council consideration and suggestions for projected budget/s

Clarinda Vail asked the Council to consider in the future having the Sales Tax

Revenues be

considered as a possible funding source for The School District and reduce property taxes..

5. Employee benefit plans budgeting considerations

Town Manager Ochoa presented information on the City of Williams benefit plans, employee classifications and pay rates. He also mentioned that Chase has a program that charges \$30/month to run paychecks and end of year paperwork. The council requested that additional information be brought to the next meeting so that a decision could be made on employee benefit packages.

ANNOUNCEMENTS

6. ADOT – Tusayan Project

ADOT awarding is done. FANN Construction won the bid for the Tusayan highway project. The Council will host a reception in August for the State Highway Board meeting that will be held in Tusayan. There will be a planning meeting as well. Councilmen Blasi requested that the housing situation for the work crews be brought to ADOT's attention to prevent friction between all parties.

7. Strategic Plan Development Retreat

The Mayor asked the Town Manager to look into different places for the retreat to take place and a facilitator. It would be a Public meeting and the Council would like it to take place early in August.

8. Adjournment

Councilmen Rueter moved to adjourn & Councilmen Montoya second the motion. All approved and meeting adjourned at 7:30pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan Arizona on this June 20, 2011 for the June 21, 2011 meeting workshop of the Tusayan Town Council in accordance with the statement filed by the Tusayan Town Council.

Posted at _____ AM/PM this 20th day of June 2011.

William B. Sutton, Town Clerk

