

DRAFT MINUTES

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

November 28, 2011 @ 6:00 P.M.

Best Western Squire Inn, Zuni Conference Room
74 State Route 64, Tusayan Arizona

TOWN COUNCIL SPECIAL MEETING MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon Roll Call, the following were present:

MAYOR BRYAN
VICE MAYOR MANIACI - by phone

COUNCILMEMBER MONTOYA
COUNCILMEMBER RUETER
COUNCILMEMBER FITZGERALD

The following were also present:

Town Manager Ochoa – by phone
Town Clerk Sutton
Office Assistant Garver

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

No public comments were made.

4. CEREMONIAL AND INFORMATIONAL MATTERS

No ceremonial or informational matters were presented.

5. CONSENT AGENDA

Consideration and possible approval of Administrative/Treasurer's Report

Approval of Minutes of November 2 and November 16, 2011

Council Member Montoya moved to approve the minutes of November 2 and November 16, 2011.

Council Member Rueter seconded the motion. All were in favor. The motion passed.

6. COMMITTEE REPORTS

No committee reports were presented.

7. ACTION ITEMS

Discussion, consideration and possible approval of authorization to spend up to \$25,000 in MAG ABC materials for the new Town Office surrounding areas and parking areas.

Town Manager Ochoa stated that this was needed for landscaping and the parking lot for the new Town Office.

Council Member Rueter moved to approve the authorization to spend up to \$25,000 in MAG ABC materials.

Council Member Montoya seconded the motion. All were in favor. The motion passed.

Discussion, consideration and possible approval of authorization to spend up to \$25,000 for additional items for the inside of the new Town Office which could include stove, exhaust, fire alarms, etc.

The Town Manager said that the expenditure would be \$35,475.90 and the Agenda should have reflected that amount. This would be the last bill to TrowTiere and it is for reengineering. Town Attorney Sims will be asked if the Town needed to be taxing itself for construction projects. The modular will be delivered next Tuesday, weather permitting. The Mayor requested the Town Manager break down what has been spent year to date on this project.

Council Member Montoya moved to approve the authorization to spend up to \$35,475.90.

Vice Mayor Maniaci seconded the motion. All were in favor. The motion passed.

Discussion, consideration, possible approval and/or ratification of authorization for Mayor to execute memorandums and other documents for exhibits to the Development Agreement between the Town and Stilo Development Group USA.

Council Member Rueter recused himself from any action on this item because of his relationship with Camper Village as he is employed by them.

Mayor Bryan clarified that this action item was to acknowledge that a "Memorandum of Development Agreement Exhibits" had been recorded so that notice of the exhibits as part of the Development Agreement was recorded. Although the Development Agreement and all of its exhibits had been approved by Town Council on November 2, 2011, at the time the Development Agreement was recorded, the exhibits were not recorded.

Council Member Montoya moved to ratify the recording of the exhibits Memorandum.

Vice Mayor seconded the motion. All were in favor. Council Member Rueter was recused. The motion passed.

8. SET ADDITIONAL ACTION ITEMS FOR NEXT REGULAR MEETING

Report on Town taxing itself

Additional documentation for the sewer service to modular office

Discuss whether originator of agenda items be placed on future agendas

Discuss whether action items be at least a discussion item one time prior

Update on budget spreadsheet

Discuss purchase of a modular unit to have as housing unit for staff

Update on Christmas Lights

Schedule a calendar date for workshop with Richard Turner

Discuss cancelling Dec 21st Council Meeting

9. COUNCIL MEMBERS' REPORTS

Council Member Fitzgerald stated that the latest meeting minutes were greatly improved and thanked Debra Garver

10. MAYOR'S REPORT

No reports were made.

11. MOTION TO ADJOURN INTO EXECUTIVE SESSION for the following purpose:

Pursuant to A.R.S. Section 38-431.03.A.3 and A.4 for discussion and consultation with the Town Attorney in order to receive legal advice and to give directions concerning the implementation of the Pre-annexation and Development Agreement with Stilo Development Group USA.

Council Member Montoya moved to adjourn into executive session at 6:29pm.
Council Member Fitzgerald seconded the motion. All were in favor.

Council Member Rueter recused himself from discussion because of his relationship with Camper Village as they are his employers.

Council Member Montoya moved to return to the Council special meeting at 6:40pm.

Council Member Fitzgerald seconded the motion. All were in favor.
Council Member Rueter did not return.

12. MOTION TO ADJOURN

Mayor Bryan moved to adjourn the meeting at 6:41pm.

Council Member Montoya seconded the motion. The meeting adjourned.