

FINAL

TUSAYAN TOWN COUNCIL SPECIAL MEETING & WORKSHOP

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

JANUARY 25, 2012 @ 5:00 P.M.

Best Western Squire Inn, Zuni Conference Room

74 State Route 64, Tusayan Arizona

TOWN COUNCIL SPECIAL MEETING & WORKSHOP MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayo Bryan called the meeting to order at 5:00pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR BRYAN
VICE MAYOR MANIACI - absent

COUNCILMEMBER MONTOYA
COUNCILMEMBER RUETER
COUNCILMEMBER FITZGERALD

Also Present: Town Manager Ochoa
Town Clerk Sutton
Assistant Clerk Garver

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

No public comments were made.

4. CEREMONIAL AND INFORMATIONAL MATTERS

5. CONSENT AGENDA

A. Consideration and possible approval of Administrative/Treasurer's Report

i. Approval of the Payment of Bills

The payment of bills was postponed until the Feb 1st, 2012 meeting.

6. COMMITTEE REPORTS

No Committee reports were presented.

7. ACTION ITEMS

No Action Items were presented.

8. DISCUSSION ITEMS

No Discussion items were presented.

9. WORKSHOP

Topic: Review of Proposed Council Policies and Procedures

Town Attorney Sims suggested that Section 12 be eliminated as the Town is required to abide by State Law.

Section 3.6 – Who can call an executive session other than Mayor? Town Manager Ochoa suggested the following but would check with the Attorney.

Town Mayor if problem with personnel

Three members of the Council

Town Manager if issues with Attorney

Town Attorney if issues with Council Members

Section 4.1 – remove the League of Cities as a required place for posting.

Section 4.2.A – add “and Mayor”

Section 4.2.B.2 – remove 7 business days and add in “5 days”, remove business and replace with days.

Section 4.2.B.3 – remove business days

Section 4.2.C.1 – remove business days. Town Manager can add agenda items up to 24 hours prior to meeting.

Section 4.2.E – remove business days

Section 5.2.G.1 – Remove “speaker cards are to be called in order that they were received.”

Section 5.2.G.2 – add in “up to” 3 minutes

Section 5.2.H.4&5 – remove shall and add “may”

Section 6.5.B – add in “Town Manager or The Mayor”. Add in “Attendance by telephone is the exception and not the rule.”

Section 6.6.C – Add in “Questions of staff can be made prior to the making of the motion for clarification.”

Section 7.2 – remove k in middle of sentence

Section 7.4 – Mayor will no longer read ordinances in full

Section 7.7 – Add in “and resolutions”

Section 8.1, 8.2 & 8.3 – Add in “ or the Town of Tusayan’s Ethics Policy”

Section 9 – The Town Ethics Policy needs to be blended in. – Town Clerk will come back with this.

Section 9.7.C – remove of and replace with or

Section 10.2.F – add “as set forth in Section 10.”

Section 11.1 – clarification is needed on serving remainder of the term or a new 4 year cycle begins.

Section 11.7 – language needs to be added to clarify after general elections, what month the term is started. Remove the paragraph about missing 3 consecutive meetings or clarify what the State says. Town Attorney will review

Section 11.8 – No alcohol included in the reimbursement. Actual known cost is the current reimbursement, not per diem.

Section 11.8.C – Change the 5 business days to 30 business days

Section 12 – The Town Attorney suggested removal of Section 12 or replace with the State Statute.

Section 12.7 – Should be moved to 11.8; current 11.8 changed to 11.9; current 11.9 changed to 11.10

10. SET AGENDA ITEMS FOR NEXT MEETING

Transfer of escrow - MB

Holidays - MB

Potentially filling a vacancy on Council - MB

11. TOWN MANAGER’S AND STAFF REPORTS

No reports were presented.

12. SET AGENDA AND ACTION ITEMS FOR NEXT MEETING

Fall election dates – State legislative action

13. COUNCIL MEMBERS' REPORTS

Council Member Fitzgerald reported that he attended a Municipality Financial class. He brought back some concerns that the Town needs to look at in the near future due to new rules recently passed.

14. MAYOR'S REPORT

The Mayor announced that there will be another legislative phone call on Monday. The Governor is attempting to sweeps fund for ADWR, the HURF funds, and DPS funds. There is a move to make towns follow the state legislative processes which would require that there be 3 readings prior to an action taking place.

15. MOTION TO ADJOURN

Council Member Montoya moved to adjourn the meeting.
Council Member Fitzgerald seconded the motion. All were in favor. Motion passed.
The meeting adjourned at 6:40pm.

ATTEST: On this date, February_____, 2012.

Enrique Medina Ochoa, Town Manager

Greg Bryan, Town Mayor

Bill Sutton, Town Clerk