

FINAL

TUSAYAN TOWN COUNCIL REGULAR MEETING

Wednesday, May 2, 2012 @ 6:00 P.M.

TUSAYAN TOWN HALL BLDG

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL REGULAR MEETING MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 6:02pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

**MAYOR BRYAN
VICE MAYOR MONTOYA**

**COUNCILMEMBER FITZGERALD
COUNCILMEMBER RUETER
COUNCILMEMBER SANDERSON**

Also Present: Assistant Town Clerk Garver
 Consultant Sutton
 Financial Consultant Beckerleg

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

No public comments were made

4. CEREMONIAL AND INFORMATIONAL MATTERS

Grand Canyon School District: Tusayan/School Community Park

Superintendent Sheryl Allen and Andrew Adler presented information on the Tusayan/School Community Park and requested financial assistance so that the current plans can go forward. The Council stated that some monies might be available for this fiscal year but they are unable to verbally allocate any additional funds for the following fiscal year.

5. CONSENT AGENDA

Consideration and possible approval of Administrative/Treasurer's Report

- i. Acceptance of the Finance Report
- ii. Approval of the Payment of Bills
- iii. Approval of Minutes
 - a) April 24, 2012 Policies and Procedures Workshop
 - b) April 25, 2012 Housing Workshop
 - c) April 25, 2012 Regular Council Meeting

Vice Mayor Montoya moved to approve the consent agenda as presented.
Council Member Fitzgerald seconded the motion.

Mayor Bryan recused himself from voting on the Squire Inn bill because of his employment. Council Member Fitzgerald recused himself from voting on his reimbursement check. All were in favor except for those who recused themselves on the specified payments. Motion passed.

6. COMMITTEE REPORTS

No committee reports were made

7. ACTION ITEMS

A. Consideration, discussion and possible approval of a process and/or the appointment of Planning and Zoning Commission members.

Council Member Rueter moved to re-appoint the Planning and Zoning Commission members, Robert Gossard, Clayann Cook, Sandra Angat and Elizabeth Hearne. One position is open.

Vice Mayor Montoya seconded the motion. All were in favor. Motion passed.

B. Consideration, discussion and possible approval of Resolution No. 2012-05-02-01 adopting the manual and the processes and procedures for liquor licenses in the Town of Tusayan.

Charles Huellmantel has provided a copy of the liquor license process and procedures manual in the last meeting. The Council reviewed it.

Vice Mayor Montoya moved to approve the resolution adopting the manual and processes and procedures for liquor licenses.

Council Member Fitzgerald seconded the motion. All were in favor. Motion passed.

C. Consideration, discussion and possible approval of Resolution No. 2012-05-02-01 Policies and Procedures for the Council of the Town of Tusayan.

Mayor Bryan read a letter from the Rose Law Firm stating their concern about Council Members serving a 4 year term. The previous Council was the initiators of having Council Members serve 4 year terms and that the four year staggered terms had been approved by the voters in 2010. The letter also stated concern about the inability of removing a Council Member. Town Attorney Sims advised that the voters were the entity to remove Council Members.

Council Member Rueter moved to approve the resolution policies and procedures for the Town of Tusayan Town Council.

Council Member Sanderson seconded the motion. All were in favor. Motion passed.

D. Consideration, discussion and possible approval of Scope of work for development & costs for Airport housing lots &/or units.

No action taken. Scope of work should be available in the next week.

8. DISCUSSION ITEMS

A. Legislative report

Most of the legislative decisions went in favor of the items that have been of concern to the Town.

- B. Broadband/Internet**
No new updates
- C. Town Hall**
The re-keying was finished today. Keys are available to those who are in need of them.
- D. Town Credit Card**
The Mayor is proceeding with obtaining a Town Credit Card
- E. Highway 64 Project**
The anticipated completion date is June 18th. A month later, FANN will come back to re-stripe.
- F. Tusayan Community Park**
- H. Election Update**
Packets are now available; the call has been placed in the paper and will run another week. Signatures can be collected until May 30th, 2012 and between five to nine signatures are needed.
- I. Update on Interim Town Manager & Clerk hiring**
Tim Pickering has provided two resumes for the Interim Town Manager, but it will be four to six weeks out until someone is available because housing is a challenge. Meanwhile, a Town Manager from Flagstaff is available for the month of May.
Council Member Fitzgerald and the Mayor interviewed an interim Town Clerk and she will begin May 21, 2012.
- J. CUP transfer from Budget Process plan and scheduling Coconino County to Town of Tusayan update**
No new updates
- K. Southwest Risk Pool Law Enforcement Plan update**
Workshop had taken place earlier
- L. Budget Process plan and scheduling**
The Mayor requested Council Members begin thinking of budget items that should be prioritized.

9. TOWN MANAGER'S REPORT

10. SET ADDITIONAL ACTION ITEMS FOR NEXT REGULAR MEETING

Airport Town Housing
Interim Town Clerk and Town Manager hiring
Housing for Town Manager in Valle
Town Manager Separation Agreement
Budget Workshops
Outstanding payable re: Stilo Work
Wildan pending bills

11. SET ADDITIONAL DISCUSSION ITEMS FOR NEXT REGULAR MEETING

Internet update
Grand Canyon watershed presentation
Town Hall update
School Park Update

12. COUNCIL MEMBERS' REPORTS

Council Member Fitzgerald announced that Casa Bonita was having a soft opening and that the Dinner Theater was scheduled to open on Tuesday.

13. MAYOR'S REPORT

No report was given

14. MOTION TO ADJOURN

Council Member Rueter moved to adjourn the meeting at 8:23pm.

Vice Mayor Montoya seconded the motion. All were in favor. Motion passed.

ATTEST: On this date, May _____, 2012.

Greg Bryan, Town Mayor

Town Clerk