

TUSAYAN TOWN COUNCIL MEETING

Wednesday, March 23, 2011, 6:00 P.M.
Best Western Squire Inn, Zuni Conference Room
74 State Route 64, Tusayan Arizona

MINUTES OF TOWN COUNCIL MEETING

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

2. ROLL CALL

On Roll Call, the following were present:

**Mayor Bryan
Vice Mayor Maniaci
Councilmember Rueter**

**Councilmember Montoya
Councilmember Blasi**

Also present were:

**George Pettit, Interim Town Manager
Hollie L. Drew, Town Clerk**

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Mayor Bryan made a call to the public for items not on the agenda. No Public Comment. Call to the public for items not on the agenda closed.

4. CEREMONIAL AND INFORMATIONAL MATTERS

Introduction of new Town Manager and new Town Clerk

Mayor Bryan announced that Enrique Medina Ochoa has accepted the position of Town Manager and will begin his official duties on April 4, 2011. Mayor Bryan stated that there will be a short overlap period with IPM to transition Mr. Ochoa into his new position.

Mayor Bryan also announced the Town has a new Town Clerk, Hollie Drew, who is employed on a contractual basis. Mrs. Drew and her husband, Don Drew are the owners of AuDN Contractual Services. Mr. Drew was also present and will be assisting Mrs. Drew with her duties as Town Clerk.

Presentation from GCNP – Vicki Stinson/Maureen Oltrogge – Greenway Trail

Mayor Bryan introduced Vicki Stinson and Maureen Oltrogge to present to Council an update on the Greenway Trail. Ms. Stinson and Ms. Oltrogge passed out a copy of the Greenway Trail Parking Concept map to Council and to those in attendance, and proceeded with their presentation to Council. Discussion took place regarding tying

the trail into the ADOT bus shelter, the length and surface of the trail, trail lighting, and the number of shuttle bus shelters. Mayor Bryan stated he appreciates the Park Services efforts in getting the shelters and asked Council if they had any further questions. No questions from Council.

Monthly Report from Sheriff's Office

Mayor Bryan informed the Council that the monthly report from the Sheriff's Office would be moved to the April 6, 2011 Council Meeting due to cancellation by the Sheriff's Department.

Monthly Report from Judge Bill Sutton

Mayor Bryan informed the Council that the monthly report from Judge Bill Sutton would be moved to the April 6, 2011 Council Meeting due to illness.

5. CONSENT AGENDA

Consideration and possible approval of March 2, 2011 Meeting Minutes

Consideration and possible approval of March 9, 2011 Special Meeting Minutes

Consideration and possible approval of March 18, 2011 Special Meeting Minutes

Consideration and possible approval of Town Clerk State Association membership and expenses for June week long training session

Mayor Bryan requested that the "Consideration and possible approval of Town Clerk State Association membership and expenses for June week long training session" be placed as a separate item for consideration so it may be further explained.

Discussion took place regarding the new Town Clerk's membership to the Arizona Municipal Clerks' Association, the International Institute of Municipal Clerks Associations, and the Arizona Municipal Clerks' Association Institute training to be held in June. Mayor Bryan suggested approval of both memberships and that Council move to discuss and possibly approve of the June training at the April 6, 2011 Council Meeting. Councilmember Rueter motioned to approve membership fees for both associations in the total amount of \$155.00. Councilmember Blasi seconded the Motion. All were in favor.

Consideration and possible approval of Administrative/Treasurer's Report
Acceptance of the Finance Report
Approval of the Payment of Bills – Councilmember Rueter requested to remove the Woodson Engineering invoice in the amount of \$8,155.14 until the April 6, 2011 meeting. All were in approval.

Councilmember Rueter motioned to approve Items 5A, 5B, 5C and 5E (with the exception

of the Woodson Engineering invoice). Councilmember Blasi seconded the motion. All were in favor.

6. COMMITTEE REPORTS

Ad Hoc Housing Committee – discussion and possible action regarding proposal from NACOG to conduct a Housing Study.

John Dillon of the Housing Committee presented to Council a proposal from NACOG to conduct a Housing Study. Discussion took place regarding the need for a Housing Study and possible adjustment to some of the points contained in the NACOG proposal and the need for a specific scope of work. Mayor Bryan requested that George Pettit, Interim Town Manager meet and work with Mr. Dillon in adjusting and refining the scope of work. Council and Mr. Pettit agreed. Mr. Dillon expressed concern for the loss of a committee member. Mayor Bryan suggested that the committee re-approach the Park Service about their membership on the committee.

7. PUBLIC HEARINGS

No Public Hearings scheduled.

8. ITEMS FOR ACTION

The Department of Interior's Proposal to extend the withdrawal of Federal Public Lands adjacent to the Grand Canyon National Park from uranium mining – discussion and possible adopting of a resolution.

Clarinda Vail of 122 Shimmy Lane, Tusayan, Arizona commented that she was in favor of Resolution No. 2011-03-23-02.

Mayor Bryan asked George Pettit, Interim Town Manager, to present information regarding the adoption of Resolution No. 2011-03-23002. Mayor Bryan then read the resolution verbatim to Council. Councilmember Rueter moved to adopt Resolution No. 2011-03-23-02. Vice Mayor Maniaci seconded the motion. Councilmember Blasi abstained on the matter due to a conflict of interest with his employment. Motion carried 4-0-1, with Member Blasi abstaining.

B. Appointments to the Ad Hoc Housing Committee – review of applications and appointment of members.

Mayor Bryan invited Sheryl Strobeck, an applicant to the Housing Committee, to speak, answer any questions of the Council and to state what experience she can bring to the committee. Ms. Strobeck shared with Council she has been in Tusayan eight years and understands the housing challenges faced by residents. Councilmember Blasi thanked Ms. Strobeck for her interest and commitment to the Town. Mayor Bryan also thanked Ms. Strobeck.

Mayor Bryan then invited Talia Bugnone, an additional applicant to the Housing Committee, to speak, answer any questions the Council may have and to state what she can bring to the committee. Mayor Bryan abstained from comment as Ms. Bugnone is his employee. Councilmember Montoya shared his appreciation

of both applicants and thanked them for their interest in a position on the committee.

Councilmember Blasi made a motion to appoint both applicants to the Housing Committee. Vice Mayor Maniaci seconded the motion. Councilmember Rueter abstained from voting as Ms. Strobeck is employed by him. All were in favor with the individual abstentions noted.

C. Conducting of a Housing Study in Partnership with Northern Arizona Council of Governments (NACOG) – discussion and possible action.

This item was addressed previously in the meeting under Item 6A. Interim Manager Pettit to meet with Housing Chair Dillon and NACOG and bring back a final Agreement for approval.

D. Approval of Contract for a lease with Baystone Financial for the financing of the Town's Modular Office Building, Engineering and Site Plan preparation -- update, discussion, and possible action.

Interim Town Manager Pettit presented a Staff Report recommending approval of negotiating a contract for a lease with Baystone Financial for the financing of the Town's Modular Office Building and Engineering and Site Plan preparation. Discussion took place regarding the various options available to the Town and the terms associated with each option. Staff recommended council to consider a two-year lease to establish credit history.

Clarinda Vail of 120 Shimmy Lane, Tusayan, Arizona was called for Public Comment. Ms. Vail stated her question was answered during the presentation by Mr. Pettit. Councilmember Rueter made a motion to direct staff to bring a negotiated contract before council that incorporates only the costs of the unit with a two-year lease term. Councilmember Blasi seconded the motion. All were in favor.

F. Approval of site plan for modular to be used as Town Hall on leased site at the South Grand Canyon Airport – discussion and possible action.

Councilmember Rueter indicated this item is premature and recommended it be placed on a future agenda. All were in favor.

G, Ordinance No 2011-03-23-01, removing Local Option LL, the tax on jet fuel, provided in the Town Tax Code; Providing penalties for the violation thereof; providing for severability; and designating an effective date – discussion and possible action.

Mayor Bryan called Interim Town Manager Pettit to present to Council the background on Ordinance No. 2011-03-23-01. After briefing by Mr. Pettit and discussion by the Council, Councilmember Rueter moved to repeal the portion of the local sales tax ordinance for jet fuel sales. Vice Mayor Maniaci seconded the motion. All were in favor.

Amendment to the Town fee schedule to adopt a substantially reduced fee for certain applications filed by schools, community organizations and other non-profit groups – discussion and possible action.

Discussion took place on the Amendment to the Town fee schedule to adopt a substantially reduced fee for certain applications filed by schools, community organizations and other non-profit groups. Council agreed that Interim Town Manager, George Pettit, will perform research on the topic and represent a new recommendation as to when fees will be reduced. No further action on the matter.

9. ITEMS FOR DISCUSSION

A. Conducting a Branding Study with the Chamber and Visitors Bureau – update and discussion.

Interim Town Manager Pettit commented that there is no new information to update Council with. Mr. Norm Hannah of The Grand Canyon Chamber and Visitor's Bureau commented that the Branding Study survey is 17 questions long and contains research on employee and resident information. Mayor Bryan asked if postage was included and Mr. Hannah replied yes. The Mayor thanked Mr. Hannah for attending.

Town Website – update and discussion.

Discussion took place regarding the Town's website. Councilmember Blasi commented that the American Legion had an interest in advertising on the Town's website. Interim Town Manager Pettit agreed to discuss with the Town's webmaster and get back to Council on providing this option to local groups.

Town Manager's Report

i. Council Members' Training Workshop update.

Interim Town Manager Pettit recommended that Council wait for the new Town Manager to be present before moving forward. Council agreed.

ii. Update on Proposition 203.

Interim Town Manager Pettit provided an update to Council that the final rules were not yet available, but that the Tax Commission will be considering a recommendation to make medical marijuana taxable as a retail item. That is to be considered April 22, 2011.

Update on current land use, zoning and permits – Planning and Zoning Commission will meet at 6 p.m. on Thursday, March 24.

The Council agreed to a formal delay of this item.

Set Agenda and Action Items for Next Meeting 4/6

The Council set agenda items for the next Town Council Meeting to convene at 6:00 p.m. on April 6, 2011.

10. MOTION TO ADJOURN INTO EXECUTIVE SESSION for the following purposes:

The Council may wish to go into Executive Session pursuant to A.R.S. Section A.R.S. 38-431.03.A.3 and A.4 for discussion and consultation with the Town Attorney in order to receive legal advice and to give directions concerning the negotiations of contracts (in the case of Item A, B, and C below) concerning:

The negotiation of a development agreement with the StiloGroup

Acquisition of water system by Town and Town position on matters that are the subject of ACC Docket # W-02350A-10-0163.

Following the Executive Session, the Town Council may (in open session) take action on the items discussed in Executive Session.

Councilmember Rueter moved to adjourn the regular meeting to go into Executive Session at 7:25 p.m. Vice Mayor Maniaci seconded the motion. All were in favor.

Councilmember Montoya made a motion to reconvene into regular session at 8:43 p.m. Vice Mayor Maniaci seconded the motion. All were in favor.

11. ADJOURNMENT OF REGULAR COUNCIL MEETING

Councilmember Montoya made a motion to adjourn at 8:47 p.m. Vice-Mayor Maniaci seconded. All were in favor.

Respectfully submitted,

March 28, 2011

Hollie L. Drew, Town Clerk

Mayor Greg Bryan

