

FINAL MINUTES

TUSAYAN TOWN COUNCIL STUDY WORKSHOP

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

February 23, 2012 @ 5:30 P.M.

Best Western Squire Inn, Zuni Conference Room
74 State Route 64, Tusayan Arizona

TOWN COUNCIL STUDY WORKSHOP MINUTES

1. ROLL CALL

The Mayor opened the meeting at 5:33pm and the Pledge of Allegiance was recited. Upon roll call, the following were present:

MAYOR BRYAN
VICE MAYOR MONTOYA

COUNCILMEMBER FITZGERALD
COUNCILMEMBER RUETER
COUNCILMEMBER SANDERSON

Also present: Town Manager Ochoa
Town Clerk Sutton
Assistant Clerk Garver

2. STUDY WORKSHOP

Topic: Review of Proposed Policies and Procedures for the Town Council of Tusayan, Arizona

Section 3.6 – The Town Attorney said it was ok to add the Town Attorney to the list of individuals who can call an emergency meeting.

Section 4.1.B – remove “if the Town has a website.”

Section 4.2.C.1 – remove 7 business days and replace with 5 days

Section 4.2.C.2 – add “No less than 24 hours” to after schedule

Section 7.4 – add “or electronic copies” after printed copies and add “and electronic copies have been made available to the public” after of said ordinance.

Section 9 Title – add in “Tusayan Ethics Policy” to Title

Section 9.10.A.B.C.D.E – Add in the Tusayan Ethics Policy as 9.10. Staff will incorporate it into section 9 and remove any redundancy in previous sections 9.1-9.9

Section 11.1 – remove “and two (2) year”

Section 11.7 – add in “on the first meeting following the canvassing of the vote and swearing of the oath by the Town Council” after the Council Members will begin. Remove “on the first regular Meeting in (month) following their election except as otherwise stated herein.” The Town Attorney is to review the terminology “successor” and the following verbiage – “Council Members will be considered to have forfeited their office by missing three (3) or more regularly scheduled, consecutive Meetings without good notice. Members may also be considered to have forfeited their office if they (1) are no longer eligible for office as noted in 11.4, (2) violate the mandatory code of ethics, or (3) engage in any conduct or activity

demonstrating lack of fitness for office.” Town Attorney will advise Council on if a member can be removed.

Section 11.8 – Remove “member per diem” throughout entire section.

Section 11.8.A – Remove second sentence and develop language that has – actual cost, reasonable or appropriate. Remove “Town Manager” and replace with “Council Members”.

Section 11.8.C – Remove “Date of Expenditure or”. Add in “Request for reimbursement must include the date of Council Approval.”

Section 11.8.D – Add in language about approvals on after the fact the expenditures.

Section 11.8.E – Add in language about expenses for supplies for meeting with constituents.

Section 12 – Put in State Statutes and add link to Town website that takes constituents straight to it.

Next workshop is 3/8/12 at 5:00pm. The latest version will be posted on Town Website. The color will be eliminated on changes that were made at meeting on January 25, 2012. Red will be the current discussion items and blue will be any changes made by Town Manager Ochoa.

3. MOTION TO ADJOURN

Vice Mayor Montoya moved to adjourn the meeting.

Council Member Rueter seconded the motion. All were in favor. Motion passed.

Meeting adjourned at 7:48pm.

ATTEST: On this date, March _____, 2012.

Enrique Medina Ochoa, Town Manager

Greg Bryan, Town Mayor

Bill Sutton, Town Clerk